



Important Information Regarding Meals

Dear Parent / Guardian:

We have a computerized point of sale system in our cafeteria. This system is called Café Terminal and is designed to streamline our reporting, help improve our line speed, and add flexibility to your payment options as a parent / guardian.

This is a debiting system with students having their own individual account. Students will enter a unique "PIN" (Personal Identification Number) on a small keypad when they come through the line. Café Terminal accesses the student's account so purchases can be completed, and displays the student's photo on the screen. The photo is used for recognition and ensures that the correct account is being charged. With this debiting system, you may deposit any amount of money into the student's account. Money can be spent from the general balance for meals, or snack items.

Payments can be made by check or cash. Checks are preferred and must be made payable to Barrington Public Schools. Please make sure you include your child's name and ID number in the memo section of the check. Payment made in form of cash must be placed in a sealed envelope, clearly mark on the front, your child's name, ID number and amount submitted.

If you use the prepay option, a notice will be sent home when your child's account balance is at \$5.00, to remind you to send additional funds.

If there is ever any question about what your student is purchasing, the system will produce a history on what each student has purchased within a specified time frame. The history also includes payment dates and amounts, and current balance. While we prefer that students would consider depositing money into their account, cash transactions will be taken. **ALL STUDENTS WILL USE A PIN TO ACCESS THE SYSTEM** even if they are paying cash daily. Confidentiality will continue to be maintained for students who qualify for meal assistance, as well as those paying by check or money.

Limitations or dietary restrictions can be placed on accounts individually. If you have any concerns in this area, please contact Melissa Read, Food Service Director for Barrington School District at 401-435-7814 and I will be glad to assist you further.

Sincerely,

Melissa Read, Barrington Food Service Director
Chartwells School Dining Services
401-435-7814